



Erasmus+ Programme

Key Action 1 – Mobility for learners and staff – Higher Education Student and Staff Mobility

Inter-institutional agreement 2014/15-2020/21 between programme countries

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. This Inter-institutional agreement will come into effect only in the event that both institutions are holders of valid Erasmus Charter for Higher Education (ECHE) for the period mentioned above and they commit to respect the quality requirements of ECHE in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution. If the Erasmus+ programme sets extra criteria, this Agreement will be reviewed.

A. Information about higher education institutions

Name of the institution	Erasmus code	Contact details (Name, E-mail, Phone, website)
University of Oldenburg	D OLDENBU01	Ms Christa Weers, Institutional Erasmus Coordinator, International Student Office, e-mail: christa.weers@uni-oldenburg.de phone +49-(0)441-798-2438, fax +49-(0)441-798-2461 www.uni-oldenburg.de/en/international/iso/studying-in-oldenburg/erasmusexchange-studies-in-oldenburg/ Departmental contact person: Prof. Dr. Michael Sommer, Department of History e-mail: michael.sommer@uni-oldenburg.de
University of Udine	I UDINE01	Ms Claudia Schileo, Outgoing Mobility & Erasmus Studio Agreements, e-mail: claudia.schileo@uniud.it phone: +39 0432 556221, fax: +39 0432 556229 International Student Service e-mail: jss@uniud.it phone: +39 0432 556496 Departmental contact person: Prof. Stefano Magnani, e-mail: stefano.magnani@uniud.it

B. Mobility numbers per academic year

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.

FROM	TO	Subject area ISCED	Subject area name ISCED	Study cycle	Number of student mobility periods ¹	
					Total number of students	Total number of months
D OLDENBU01	I UDINE01	0222 (224)	History	1 st , 2 nd	2	10 (2x5)
I UDINE01	D OLDENBU01	0222 (224)	History	1 st , 2 nd	2	10 (2x5)

¹ For Student Mobility for Traineeships an Inter-institutional agreement is not necessary. Traineeships in Oldenburg run on individual contact with the departments.

FROM	TO	Subject area ISCED	Subject area name ISCED	Number of staff mobility periods	
				STA ² Total number of days of teaching period	STT ³ Total number of days of training period
D OLDENBU01	I UDINE01	0222 (224)	History	5	
I UDINE01	D OLDENBU01	0222 (224)	History	5	

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution	Optional Subject area ISCED	Language of instruction 1	Language of instruction 2	Recommended language of instruction level	
				Student Mobility for Studies	Staff Mobility for Teaching
D OLDENBU01		German	English (or another foreign language in the case of philology programmes)	B1 (unless the student intends to take classes in English only: B2)	B2
I UDINE01		Italian	English when needed	B1 (unless the student intends to take classes in English only: B2)	B2

For more details on the language of instruction recommendations, see the course catalogue of each institution.

D. Additional requirements

For student mobility for traineeships an Inter-institutional agreement is not necessary. Traineeships in Oldenburg run on individual contact with the departments.

² Staff Mobility for Teaching

³ Staff Mobility for Training

At the University of Udine:

The original transcript of records (no carbon copy is accepted) with the exams done by the Italian student can be given or sent directly to him/her OR to the International Relations and Mobility Office of I UDINE01.

The Learning Agreement or the changed Learning Agreement has to be given to the Italian student who will submit to the approval of the professor coordinator.

The incoming Erasmus student/partner universities can check information about extension of study period and changes to the original L. Agreement on the web site of I UDINE01:

<http://www.uniud.it/international-area/incoming-mobility/Prolungamento%20periodo%20di%20studio%20-%20Extension%20study%20period/prolungamento-del-periodo-di-studio?lingua=eng>

<http://www.uniud.it/international-area/incoming-mobility/modifiche-piano-di-studi-changes-to-original-proposed-learning-agreement/modifiche-piano-di-studi-learning-agreement?lingua=eng>

E. Calendar

1. Student application deadlines:

Receiving institution	Autumn term* [month]	Spring term* [month]
D OLDENBU01	15 th July (for autumn term or the whole academic year)	15 th January
I UDINE01	15 May (nomination letter)	30 September (nomination letter)

[* to be adapted in case of a trimester system]

- **I UDINE01** will send a detailed Erasmus nomination list by e-mail. It cannot be guaranteed another modality to nominate Erasmus students from I UDINE01.
 - Partner Universities have to send a detailed Erasmus nomination list by e-mail (to iss@uniud.it). **I UDINE01** cannot guarantee the acceptance of another modality to nominate Erasmus students by partner Universities (such as online nominations etc...).
 - **I UDINE01** will send its decision (information package) within 8 weeks at the maximum from the reception of the nomination letter.
 - Erasmus incoming student at **I UDINE01** has to collect the Transcript of Records before leaving Udine, otherwise the Transcript of Records will be issued and sent by I UDINE01 no later than 5 weeks directly to the personal post address of the student.
2. The receiving institutions will send their decisions within 1 week after deadline.
 3. A Transcript of Records will be issued by the receiving institution no later than 5 weeks after the assessment period has finished at the receiving HEI.
 4. Termination of this Agreement: In the event of unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

F. Information

1. Grading systems of the institutions

D OLDENBU01

[www.uni-oldenburg.de/fileadmin/user_upload/Iso/formulare/ECTS-Transcript of Records.pdf](http://www.uni-oldenburg.de/fileadmin/user_upload/Iso/formulare/ECTS-Transcript_of_Records.pdf)

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Institution [Erasmus code]	WEB PAGE
I UDINE01	http://www.uniud.it/international-area/incoming-mobility/tabella-voti-ects-ects-labels/tabella-voti-ects?lingua=eng

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and Information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
D OLDENBU01	Ms Katja Kaboth, International Student Advisor, e-mail: katja.kaboth@uni-oldenburg.de Tel.+49 441 798 4783	www.uni-oldenburg.de/en/international/iso/studying-in-oldenburg/erasmusexchange-studies-in-oldenburg/
I UDINE01		http://www.uniud.it/international-area/incoming-mobility/vivere-a-udine_living_in_udine/issue-renewal-of-residence-permit?lingua=eng

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and Information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
D OLDENBU01	Ms Katja Kaboth, International Student Advisor, e-mail: katja.kaboth@uni-oldenburg.de Tel.+49 441 798 4783	www.uni-oldenburg.de/en/international/iso/studying-in-oldenburg/erasmusexchange-studies-in-oldenburg/
I UDINE01		<u>At the University of Udine:</u> Non Eu students can provide personally to get a private insurance in order to obtain the VISA for the study period. Eu students can ask to the home authorities for the European Health Insurance ("TEAM") for the full Erasmus study period.

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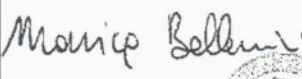

4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
D OLDENBU01	Studentenwerk Oldenburg, e-mail: wohnen@sw-ol.de Tel.+49 441 798 2602	http://www.uni-oldenburg.de/fileadmin/user_upload/iso/formulare/antrag_auf_wohnraum_austauschstudierende.pdf
I UDINE01		http://www.uniud.it/international-area/incoming-mobility/alloggio-a-udine/alloggio-a-udine?lingua=eng

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution	Name function	Date	Signature ⁴
D OLDENBU01	Ms Christa Weers, Institutional Erasmus Coordinator	16.12.13	 <div style="text-align: right; font-size: small;"> UNIVERSITÄT OLSSEITZKY OLDENBURG International Student Office 26111 Oldenburg GERMANY </div>
I UDINE01	Vice Rector for International Mobility prof. M. Ballerini	16/12/13	 

⁴ Scanned signatures are accepted